

PITSTONE and IVINGHOE MUSEUM SOCIETY

VOLUNTEER AGREEMENT

(this does not constitute a legal contract of employment)

PIMS asks that volunteers

- **Work as a team member with other volunteers under the direction of the museum management**
- **Carry out any agreed tasks to the best of their abilities**
- **Give reasonable notice when they may be unable to meet their volunteer commitment**
- **Adhere to procedural guides in the interests of health and safety and where these may not be appropriate, use basic common sense to minimise the risk of accident**
- **Be courteous and helpful to visitors and promote the museum at appropriate times**

In return, volunteers may expect that PIMS will

- **Attempt to match the needs of the museum with the skills, knowledge, experience, age and interests of the volunteer**
- **Provide a friendly working environment in which new skills may be learned**
- **Promote a safe working environment together with employer's liability insurance cover**
- **Maintain a dialogue concerning current and future plans for the museum collection and site.**

Volunteer's

Signature.....

On Behalf of PIMS.....

Date.....